YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	TIHU COLLEGE
• Name of the Head of the institution	Dr. Kishore Kr. Talukdar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03624281238
• Mobile no	9435310973
• Registered e-mail	tihucollege@rediffmail.com
• Alternate e-mail	k_ktalukdar@rediffmail.com
• Address	Tihu Town, PO & PS - Tihu, District - Nalbari
• City/Town	Tihu
• State/UT	Assam
• Pin Code	781371
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Gauhati University**
• Name of the IQAC Coordinator	**Dr. Jeuti Talukdar**
• Phone No.	**9707016463**
• Alternate phone No.	**03624281238**
• Mobile	**9707016463**
• IQAC e-mail address	**iqactc21@gmail.com**
• Alternate Email address	**jeutitalukdar960@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.tihucollege.ac.in/upload/aqar/AQAR%20TC%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.tihucollege.ac.in/upload/prospectus/Prospectus%202020-21_compressed.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.25**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**B+**	**2.52**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC	**14/12/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Nil**	**State Government**	**2021**	**5000000**
Institutional	**Nil**	**RMSA**	**2021**	**22606**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Installation of solar panels at Academic Block-02 03 and Women's hostel. 2. Society registration for college alumni association. 3. Online feedback system for students, parents and alumni was introduced. 4. Gender sensitization programm was organized. 5. Career Counselling programm for final year students was organized.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To complete the Third Cycle of the NAAC Assessment and Accreditation process with timely submission of SSR.	Preparation of SSR is under process.
To increase Student and Teacher Exchange Programmes with the neighbouring colleges.	Achieved
To strengthen community services	Different awareness programms,

and organize awareness programmes in the adopted village and the feeder schools.	cleanliness and plantation etc were carried out.
To install solar panels at Academic Block-02 03 and Women's hostel.	completed
Society registration for college alumni association	completed
To initiate online feedback mechanism for all stakeholders	Achieved
To conduct staff training for computer and accounts.	Achieved
To introduce formal student mentoring system.	Some of the departments started.
To conduct Academic and Administrative Audit (AAA), Green Audit and Gender Audit.	The process is going on.
To conduct Faculty Development Programmes (FDP) and Skill Training Programme for students	Conducted.
To initiate collaborative activities with some local academic bodies/Institutions	Partly achieved
To introduce Job oriented courses.	Not achieved
MoU with other labs/industry/Institutions will be introduced	Initiated.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	29/04/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	28/02/2022

15.Multidisciplinary / interdisciplinary

According to National Educational Policy 2020, the college is ready to merge multidisciplinary subjects in order to help students develop their whole range of abilities, including their intellectual, aesthetic, social, physical, emotional, and moral capabilities. The key NEP principles, including diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision-making and innovation, critical thinking and creativity, were brought up in a discussion among the faculty members. It is noteworthy that Tihu College is affiliated to Gauhati University and its curriculum is designed by the Gauhati University. So, the institution is eagerly waiting for the redesigned curriculum of the parent University accommodating Multidisciplinary /Interdisciplinary courses, best suited for NEP, 2020. But, the college is also planning to launch a few certificate and vocational programmes. The goal is to equip the students with the necessary skills to help them pursue self-employment. The college is organizing workshop, seminar or other training programme at regular interval to cope-up with NEP, 2020

16.Academic bank of credits (ABC):

Academic Bank of Credits will digitally store the academic credits earned from HEIs registered with ABC, for awarding degree/Diploma/Certificates taking into account credits earned by students. ABC will ensure the opening, closure and validation of Academic Bank of Accounts, verification, accumulation, and transfer or redemption for students. ABC facilitates students to choose their own learning path to attain a degree/Diploma/Certificate, working on the principle of multiple entry-multiple exit as well as any-time, any-where and any-level learning. ABC facilitates very much flexibility to students. Already Academic Bank of Credits platform has been developed by the National e-Governance Division (NeGD) of Ministry of Electronics and Information Technology under DigiLocker framework, with facility/functionality to opening Academic Account by students and on-boarding of HEIs. To reach the ABC Programme, the college is going to formally register on ABC (www.abc.gov.in) and will do follow up actions.

17.Skill development:

As part of its mission to advance value-based, high-quality education, the college makes an effort to instill positivity in its students. The college additionally observes national holidays like Republic Day and Independence Day. Taking part in events like Yoga Day, Environment Day, and commemorating the deaths and births of our national leaders, all help students develop positive qualities. In addition, the college provides a few courses that are skill-oriented, such as food preparation and communicative English. The college also uses mentoring as one of its techniques to help students make the most of their education and explore their options for career after graduation. Moreover, the college implements guidelines or structures provided by the affiliating university. In CBCS syllabus of the parent University, we have one compulsory skill paper and most of the departments has skill papers in the syllabus.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Presently, the college offers core courses in accordance with the CBCS programme established by the parent university, as well as MIL (Modern Indian Languages), ensuring proper integration of the Indian knowledge system. Some translated texts of classic Sanskrit literature are included in the first semester of English honours' syllabus to help students become more familiar with Indian culture and customs. To foster a sense of civic responsibility, a love of the arts and culture, and a sense of national integration among the student community, courses in political science, history, sanskrit, and education are also provided with proper arrangements. During the COVID-19 pandemic, the college provided these courses seamlessly in an online format. When the need arises, the college has all the necessary equipments to deliver these courses via online platform. The college is planning to do translation work of ancient resources and Converting all traditional class rooms into Digital Class Rooms as a preparedness for NEP, 2020.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college provides a variety of programmes in the humanities, social sciences, and sciences. All of these programmes are available as outcomes-based education (OBE), which is created with consideration for local and global needs. With clearly stated Programme Outcomes, Programme Specific Outcomes, and Course Outcomes, the college has introduced outcome-based education. All courses are designed with cognitive abilities at their core. In addition to domain-specific knowledge, learning outcomes at all levels guarantee social responsibility, morality, and

entrepreneurial abilities so that students actively contribute to the country's economic, environmental, and social well-being. On the college website, the course objectives (COs) are also uploaded. The needs of students as well as societal needs have been taken into consideration when designing each course syllabus under the guidance of the parent university.

20.Distance education/online education:

Several well-known institutions, including IGNOU and KKHSOU, provide quality PG education via distance learning. In their effort to bring education to people of remote locations like ours, The college has offered its entire support. The college manages study centres for our parent institution, KKHSOU, and IGNOU. The college holds contact classes and informs the appropriate centres of the enrollment of its students. The college transitioned to a virtual form of instruction during the COVID pandemic using a variety of apps including Zoom, Google Classroom, etc. As suggested by the NEP-2020 policy designers, we would ensure smooth operation of distant and online education once the NEP is implemented in Assam.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	552

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	2091

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1050

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**395**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**48**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**48**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**59**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**51,66,000/-**
4.3 Total number of computers on campus for academic purposes	**40**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Tihu College is affiliated to Gauhati University and its curriculum is designed by the Gauhati University. To execute the curriculum, the college prepares an academic calendar. A comprehensive class routine is prepared on the basis of the Academic Calendar by a routine committee appointed by the principal at the beginning of the session and the same is published in the college website. The class routine reveals all aspects of curriculum, viz theory, practical and tutorial classes. Besides the regular class routine, all the departments are instructed to conduct remedial classes whenever required. The students have to attend classes regularly and the departments keep record of attendance of every student which is also monitored by the principal from time to time. Records of assignments, seminars, tutorials and remedial classes are also maintained by the concerned department. To assess the progress of the students the departments conduct class test, surprise test and unit test at a regular interval. Again, Departmental Committee meetings are convened by the Heads of Departments at regular intervals to review the status of courses completed and to plan for other academic activities like holding of student seminars, field works, allotment of assignments and projects, etc. In subjects where field works/ institutional visits are mandatory and part of the syllabus, the heads of departments allocate the field-in-charges to supervise the field works.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Tihu College is affiliated to Gauhati University and its overall academic calendar is designed by the Gauhati University. The college also prepares an academic calendar incorporating timeline for admission, commencement of semester classes and holidays. Academic calendar was prepared by the prospectus committee of Tihu College before the commencement of academic session following the guidelines of affiliating university and UGC guidelines,. The Academic Calendar cum Prospectus is prepared to carry out all the activities of the college wherein the tentative schedule for the internal examination

as well as the timetable for the group discussion and seminar are also included. The dates of submission of seminar, project papers, and assignments are fixed by the Head of the departments. The dates of Field reports and Group Discussion or related works are fixed by the head of the department with the consent of the authority. The Academic committee forms an Internal Examination board to conduct the Sessional/Internal Examinations. Internal Examination Board with the discussion of the Academic Committee prepares the road map for Continuous Internal Evaluation. To assess the progress of the students the departments also conduct class test, surprise test and unit test at a regular interval. The authority of the institution monitors the implementation and progress of all the activities according to the academic calendar. In this academic year the College had made several changes of academic schedule as per the instruction of Gauhati University due to pandemic.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	http://tihucollege.ac.in/upload/prospectus/Prospectus%202020-21_compressed.pdf

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above**
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

554

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Tihu College tries to integrate crosscutting issues like Professional Ethics, Gender,Human, Environment values and Sustainability into the curriculum. Teacher's Self Appraisal, Student Feedback on Teachers, Review of results are some of the strategies adopted by the institution to uphold the professional ethics.Facultymembers keeprecord of the classesand other activities. Parent-teachers meetings are held regularly. The teachers maintain close contact with the students through the departmental whatsapp group and keep keen observation onthe overall wellbeing of the students. Students are made aware ofvarious issues likegender, human values, enviromental issues by arranging awareness programme, departmental seminars, group discussion on such relevant topics. Theyare also impartedproject papers on various issues having societal importance. The institution undertakes various programmes to supplement the curriculum given by the affiliating University. The Women Forum of the college regularly conducted workshop or invited talks concentrating on gender related issues. IQAC, Tihu College organized a one week long Gender Sensitizations Programme, self-defence workshop to sensitize the gender related issues.Environmental field works, projects, Essay writing, drawing and speech competition are organized on different environmental issues as prescribes in curriculum in the UG level. The college undertook different environment-friendly activities such as installation of solar energy system, installation of LED lights and several environmental awareness programmes,plantation drive and cleanliness drive. The process of Green Audit is also initiated.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

96

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may   **A. Feedback collected, analyzed**

be classified as follows   **and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

985

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

358

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

With a view to stimulating a learning environment, schematizing activities are regularly used at the college for both slow and advanced students. The key factors that both types of learners can benefit in their own right are teacher's feedback, mentoring

sessions, and the Parents Teachers Meet. In order to foster competitiveness among advanced learners and to inspire the other students,the college has introduced someAwards for the bestgraduate and highest mark holders of some of thesubjects. Every year, the college's prospectus includes a list of the Awards, the majority of which are sponsored by the faculty of the college.As the students make up different acquisition levels, the college has made it a common practice to set up tutorial/remedial classes for slow learners. Teachers take special care of the students who secure poor marks in the internal examinationand arrange special mentoring sessions in addition to tutorial classes to pinpoint the slow learners. To develop comunication skill and confidence amoung the students, class seminars, different speech compitions are also arranged and students are encouraged to give presentation in topis of their own choice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2091	48

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

in the teaching learning process, a plethora of student centric activities are offered. First and foremostly, seminars, group discussion and paper presentation in class are organised on a regular basis to help all learners work in groups and present their perspectives and views verbally which develops their communication skill. The prospectus outlines the topics for the departmental seminars, group discussion and class paper presentation and in accordance, topics are distributed to write and discuss the papers. Apart from this, project works are also an integral part for some

degree programs which help the learners develop their knowledge in order to utilise in innovative domains. Field visit is another significant activity for the students, where they participate in a process of learning during their field trip, and they are also required to write a report about it. Some departments do field visits to various colleges and significant historical sites for the betterment of a sound teaching learning outcomes. Furthermore,through peer learning and peer teaching projects, students are physically and psychologically engaged. Every department has its own departmental library.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

70% of the teachers of Tihu College are trained with application of ICT tools, specifically in the use of the internet in teaching-learning. During the countrywide lockdown period IQAC, Tihu College arranged different E-training programmes on E-teaching-learning. IQAC also organized various Webinars on different quality issues and trained the teachers to take online classes via Googe meet, Zoom, Webex etc.In order to continue teaching-learning process in both online and offline modes, the post-Covid education situation requires the utilisation of ICT technologies that the teachers were already utilising. Still most of the teachers have practisedblended mode of teaching . Most of them are well versed in use of ICT enabled tools. There are 3 computer labs with a capacity of 40 PCs. Every departmenthas one PC for the departmental use. The students, with the help of the respective departmental teachers, canalso prepare their presentations. The students of the department of Geography use the technology of GPS and GIS for teaching remote sensing. Thedepartment of English occasionaly makes arrangements to show movies based on the some classic texts prescribed in the syllabus. Teachers takesmart classes whenever needed. Most of the teachers use internet sources to provide material for their classes. Fewprojectors are also there for the presentation of the students.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college's internal assessment and evaluation process is transparent and thorough in terms of frequency and variety. The internal assessment system is explained to the students well in advance to maintain transparency in internal assessment. Being an affiliated college, Tihu College has to follow the guidelines of the parent university in letter and spirit. The College conducts the internal examination twice a year for each semester in accordance with the college academic calendar. The Principal of the College forms an Internal Examination Board to conduct the internal examinations. The internal examination committee prepares the schedule for the invigilation duties of the faculty members which is also listed in the academic calendar. The list of invigilation duties is also shared in the teachers' official WhatsApp group. Only teachers are assigned to perform invigilation duties. Both the examination committees and the departments keep track of all other examination records. The students' performance is demonstrated on the notice board and communicated to them. Following their assessment, students who perform poorly receive individual

mentoring.The College also incorporates class tests, surprise tests, home assignments, group discussion, class seminars which are conducted frequently by the departments as a part of continuous evaluation and overall development of the students. Remedial classes are also conducted whenever needed. Field trips are organized for the students and reports/ projects are submitted to the concerned department for evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Each academic session begins with the formation of a committee to oversee the internal examination and this is noted in the academic calendar. Re-sessional exams with fresh question papers are scheduled when students miss any exam for legitimate and verified reasons as stated in applications. The college offers all forms of support to students who want to apply for the rechecking of answer sheets for the external examination of Gauhati University. The Vice Principal and the Head of the Department for the respective subject implement and maintain the marking procedures in the university portal. Every department maintains a systematic record of the internal evaluation mark in order to fairly resolve student complaints. During the Parent Teacher Meetings held each semester, parents have the chance to express their concerns regarding the evaluation of their wards' answer scripts. The students are shown the checked answer scripts. Their signature is taken at the back of the copies. Students can speak with the respective teacher immediately if they have any complaints on their part.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website contains the programme and course outcomes for

every programme. Every academic session begins with an orientation event designed to familiarise students with the potential outcomes of the programmes and courses the college offers. The respective department always keeps hard copies of the curricula in hand. In their tutorial sessions, the students are informed of the course outcomes and programmes with reference to the PG classes. To help students grasp the minutes of POs and CoOs, field visits to discipline-specific locations are required for the majority of courses. In accordance with their respective course structures, the departments meet to plan the introduction classes for each course, student-related activities, and extension education. Peer teaching sessions are held in nearby schools to teach students how to apply their knowledge in real-world situations. Students are given information regarding the importance of taking such courses in their syllabi when it comes to communicative language courses. A list of alumni who are established for various positions across the country is also shared with the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme and course outcomes are evaluated by the Institution. The teachers convey the same to the students. Information regarding alumni placement, progression for higher education or teacher education programmes are also given to the students to inspire them for their future endeavour. Every year IQAC, Tihu College in collaboration with CCG, Cell organizes Career Counselling programme to prepare the final year students for competitive examination. As a result a good number of students get jobs in different Govt. and private sectors. Some of them have qualified APSC examination and joined into different administrative jobs. The Principal often calls staff meetings to assess the results of each course after the final semester results and the necessary inputs and feedback from the faculty members are valued and effectively executed. The Governing body keeps keen eye on students' attainment of desired programme outcomes and regularly assesses the course outcomes so that the qualitative measures to improve the quality of teaching-learning process of the college can be taken. Apart from that every year,

additional library books are purchased based on the requirements of the current courses.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

336

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://tihucollege.ac.in/upload/sss/SSS%20Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Tihu College has tried its best to create an eco-system for innovations and has initiatives for creation and transfer of

knowledge. Students are inspires to do their own business/venture through various seminars and workshops. Eminent industrialists and budding entrepreneurs are often invited to motivate the young students. Some of the students from Food Processing department have started their own business and also inspire other students for Entrepreneurship.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

28

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Tihu College, since its inception, maintains its accountability to the folks and the society for whose upliftment its existence is meant. The college also shoulders its social responsibility of promoting education in peripheral spaces by adopting schools and generating awareness by addressing issues pertaining to gender and other societal concerns. Keeping in view of the social responsibility, the College is continuously engaging in various social activities for the benefit of the socio-economically disadvantaged rural people of the nearby villages. The commitment to the social and economic well-being of our neighbouring people is executed through the various awareness programmes organized periodically. The initiatives are carried out under the banner of different units of the College viz: IQAC, Extension Cell, NSS,

Women's Forum and NCC of the College.Various extension and outreach activities undertaken are given as follows:

·Teachers regularly take tutorial classes in some nearby schools.

· Literacy drive is conducted by Women's Forum of the College.

· Awareness Programmeis organized on sanitation and health issues of the socio-economically disadvantaged rural women of neighbouring villages.

· Regular interactions are held with the leading personalities of the locality.

· Cleanliness drive by NSS volunteers time to time.

· Plantation drive by NCC volunteers on different occasions.

· Arranged Awareness Rally and Door to door Awareness Rally on Covid 19 by NSS volunteers during Lockdown period.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is well-equipped with adequate infrastructure and physical facilities for teaching- learning i.e classrooms, laboratories, computing equipment and other required facilities. The college tries its best to fulfill the growing demand of adequate availability of physical infrastructure to accommodate the increasing enrollment and introduction of Post Graduate courses in a number of departments viz., Education and History. The College has constructed a PG block by the college general fund. The Budget Committee plans ahead for all requirements regarding classrooms, laboratories, furniture and other equipments for the smooth running of the academic environment. The college is equipped with three computer laboratories ,28 nos of desktop computersWi-Fi facilitis. The department of Geography is provided with a GIS enabled computer

laboratory. The college has 11 nos of well-equipped laboratories with 116 nos of modern equipments. The college has a resourceful central library. The library has 41167 text books and 37 journals, magazines and periodicals. Along with hard bound books, the library also offers digital facilities like open access to E books and E journals (both National International). The library has access to the NLIST which is available both for teachers and students. Photostat facility is also provided in the library. Besides, every department also has a departmental library with a number of text books, reference books and journals. The College has 4 nos of ICT class rooms, 3 nos of computer lab, an E-resource journal hub and a digital conference hall. The infrastructure of the College is being expanded and a spacious Central Library is under construction.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has sufficient facilities for sports, games (both indoor and outdoor), and cultural events. The college holds its own tournament for its sporting events. The college also has cultural and athletic facilities. It places a high priority on the overalldevelopment of the students and routinely hosts a variety of sports, games, and cultural events on campus. There is a well equipped modern Gymnasium in the college. The Indoor Stadium of the college is equipped with one basket ball court and one badminton courts. To play Indoor games, there is one Table Tennis table and sufficient numbers of Carrom, cess and other equipment. For Outdoor games, football nets, footballs, volleyball nets, volleyballs and required gadgets for cricket are all available in both the Boys' Common Room and the Girls' Common Room. There is also a Yoga Centre in the college andYoga Committee looks after the centre. Many students participate in Youth festival, organised by parent Universityand win prizes. To support the cultural activities the college has an auditorium where most of smaller meetings and cultural events are held. For the larger annual events of the college viz., College Annual Week, Freshers' Social, the college erects a temporary pandal in the large space available in the college premises. National Independence Day and Republic Day are celebrated in the college by unfurling the national flag followed by

a guard of honor of the Chief Guest by NCC students

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51,66,000/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

At present the Central Library of the college has a collection of 41193 books, 37 journals, magazines and periodicals. The Library also maintains Book Bank provision consisting of 4,500 essential books for financially disadvantaged students. With the help of active Wi-fi facilities, the readers are being provided with e-resources in the Central Library. It has well-furnished separate reading rooms for teachers (with 10 sitting capacity) and students with the sitting capacity of 36 for Girls and 27 for Boys separately.

The process of digitization of the Library is going on. The library is enriched with the following special items-

1. Complete series of Encyclopaedia Britannica
2. Complete series of Encyclopaedia Americana
3. The Environment Encyclopaedia
4. Encyclopaedia of Social Sciences.
5. Science and Technology Encyclopaedia
6. The New Book of Popular Science
7. The Britannica Great Books
8. Shakespeare series
9. The Complete Works of Laksminath Bezbaruah
10. The Complete Works of Rabindra Nath Tagore
11. The Complete Works of Mahatma Gandhi
12. The Complete Works of Bhupen Hazarika
13. The Complete Works of Jyoti Prasad Agarwala
14. Asomiya Biswakosh
15. Updated and important Oxford Dictionaries
16. Old Sanchipat Manuscripts (39 Nos.)
17. Reference books, Magazines, Newspapers and Journals
18. Well- organised Catalogue System
19. A spacious reading room (separately for Boys and Girls) with Xerox facilities. Free Internet access to students.
20. Teacher Reading Room.
21. E-Resources available through Wi-fi.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-   B. Any 3 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

889451.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient IT resources to improve teaching and learning. As a result, thecampus has been renovated with all of the required IT infrastructure. 54 computers with the necessary software

and antivirus are included in the computer lab's setup. To ensure that computers can be used continuously, the computer lab is powered by an online UPS. In order to improve learning, teachers use power point presentations, films, etc. in the classroom. The college has 12 nos of ICT enabled smart classes. Faculty members can use this facility for official purposeand for student needs. It has scanners, printers, and a Xerox facility.The whole campus is under CCTV survillence. The college campus has Wi-Fi access. Anywhere in campus, faculty members can use Wi-Fi to acquire extra information, conduct research, download curriculum-related materials, and generally improve their subject-matter expertise. In library wifi connection is also available for students and students are always encouraged to use IT infrastructure in the best possible way to their learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

67,16,000.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has constituted a Maintenance Committee for maintaining and utilizing physical, academic and support facilities. The concerned committee looks into the all issues pertaining to the usage and maintenance of laboratory apparatus, computers, printers, Xerox machines and the classrooms for maintaining a productive learning facility in the college. The College has multiple laboratories which cater to the academic needs of the students. The department/cell functions under the supervision of the HoD or the Maintenance Committee. The departments are allotted bearers for maintenance. Laboratory apparatus, computers, printers, Xerox machines and other equipment are regularly repaired by technical experts. The College has a resourceful library which functions under the collective effort and scrutiny of the library committee, the college librarian and the support staff. The College has a separate playground located outside the academic campus and other sports facility including the gymnasium hall which are supervised by the teacher-in charge and the TCSU sports secretary. All repair works and purchases of classroom utilities are performed in consultation with the committee. The college campus is whitewashed every year during summer vacation. Time to time furniture such as desks, benches, tables, chairs, almirah etc. are also repaired and replaced.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

151

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a students' union body namely , Tihu College Students' Union whichfunctions as per the constitution of the TCSU. The College holds general election to form the Students' Union every

year in the month of October. The Union is elected by the bonafide students of the college for one academic year. Each and every regular student is entitled to exercise his/her vote in theelection.The contesting student must be a regular student and must have 75 attendance in the class register. The Union has twelve office bearers to look after different aspects concerning students. The students' union plays a leading role in bringing forth the extracurricular activities of the students. The activities carried out by the Union in an academic session are as follows: • Farewell • Freshman Social • College Magazine • Debate Competition • Different Social Activities • Represents the College in various university/state/national level events like the youth festival and other competitions. The students have been given due representation in various academic and administrative bodies of the College i.e• IQAC. • Editorial Board of College Magazine • Hostel Committee • Anti Ragging Committee • Construction Committee • Grievance Redressal Committee • Election Committee • Admission Committee • Eco Club etc.TCSU also takes part in other academic and co-curricular activitieslike seminars and workshops,celebration of different International/ National Days, college admission, cleanliness drive, plantation drive etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Tihu College Alumni Association (TCAA), a registered Alumni Associationwas formed in the year 2003. The office of the TCAA is located in the campus of the college. The aim and objectives of the association are: 1. To help the college through financial and non-financial means. 2. To take a deceive role in overall development of the college. 3. To contribute in cash or kind towards the development of the college. The Association keeps close contact with College authority and arraged meetings and coperates the College in every possible way. Some of the qualified alumni of different departments haveeven come forward to help their departments as guest faculties. Apart from that Ex-students of the college occasionally arrange get-together and visit the institution.They also participate in various occasions viz: annual college week festival, foundation day teachers' day etc. It is noteworthy that TCAA bears the cost of boundary wall constructed around the old campus of Tihu College. In this acedemic year TCAA organized a plantation drive with the college campus on 02-10-2020 on the occasion of Gandhi Jayanti.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Tihu College, though primarily located in an urban atmosphere though, it has been attracting majority of the students from the outlying rural area ensuring them the best of assistance and guidance and thereby helping them to familiarize themselves with the moral and civic responsibilities besides the standardized academic curriculum. Committed as it is to the society, the college has played a pivotal role in bringing about positive changes in the society at large.At present, the College has successfully implemented the CBCS system in UG level under Gauhati University. In view of the current demand and changing scenario, the College has introduced three-year BCA and one-year PGDCA courses. PG courses in History and Education have been introduced in 2018. No one can deny the fact that in the academic level, the College has more or less achieved its desired goal. Every year students of various departments get their names enlisted in rank list of BA/BSc final examination under GU. Apart from the academic pursuit, the College moves ahead with the objectives of the holistic development of the students in extra-curricular area. Some of them have participated in National and State level competitions and have brought laurel to the college. Besides, the college insists on imbibing seeds of true human values such as truth, righteousness, cooperation and mutual understanding. Tihu College reiterates its vow to continue its journey of 'quest for excellence' and its governance is reflective of and in tune with the vision and mission of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college functions under the supervision of the Governing Body.

To promote decentralization and participative management the College authority takes up various measures. The two practices of decentralization and participative managementare as follows: 1. A good number of committees such as Construction Committee, Admission Committee, Maintenance Committee, Purchase Committee, Library Committee, Hostel Committee, Grievance Redressal Cell, Committee for the Elimination of Sexual Harassment etc. have been formed to discuss various issues and activities of the College. The Principal convenes regular meetings with the HoDs, staff and the students' union to take important decisions related to academic and other college related matters. Representation of the students', alumni, parents and other stakeholders is ensured in various important committees like IQAC, RUSA and Governing Body 2. Each department has been given free hand to select journals and reference books to be purchased for the Central Library and to buy laboratory equipments accoring to their demands. The academic side of the college is seen by the Principal and the Academic Committee which is constituted by Head of the Departments (HODs). Academic meeting are held regularly to review the academics of the college.Librarian , the Teaching, Non-Teaching, students and other stakeholdersalso have their participation in the smooth conduct of various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a formal, well-written quality policy. Through IQAC, the institution creates a very detailed plan. The academic year's schedule is predetermined. The management assigns the task to the departments run by HODs in order to assure its implementation. The committees, through which the principal also works, are given the action plan with a focus on student development. To ensure progress and innovation, the institution maintains communication with other institutions. At the principal-led sessions, numerous decisions and issues are periodically reviewed.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of the Governing Body. But, a good number of committees such as Construction Committee, Admission Committee, Maintenance Committee, Purchase Committee, Library Committee, Hostel Committee, Grievance Redressal Cell, Committee for the Elimination of Sexual Harassment etc. have also been formed to discuss various important issues and activities of the College. The Principal convenes regular meetings with the HoDs, staff and the students' union to take important decisions related to academic and other college related matters. Representation of the students', alumni, parents and other stakeholders is ensured in various important committees like IQAC, RUSA and Governing BodyThe decision-making procedures are made at appropriate levels in the organizational hierarchy. The institution strictly follows the service rules according to the University and Government norms. Recruitment process is carried out according to the norms of the University, a body comprising of university representative, management representative, Principal, external subject experts decide the worthiness of the candidates. The teaching and non-teaching staff have the benefits of PF, other benefits as applicable. The institution follows transparent promotional policies previously through Appraisal forms and through Academic Performance Indicators (API) henceforth.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in   B. Any 3 of the above

areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures taken for teaching and non-teaching by the institution are as follows: ·

1. Skill enhancement training programme for both teaching and non-teaching staff

2·Internet and wi-fi facility is made available for the staff in each floor of the Academic building

3. Non-touchable sanitizer dispenser is installed in the entrance

4. ·Sanctioning of medical leave for covid affected staff

5.Accessibility to the benefits of maternity leave

6·Adequate provision for taking online classes from the individual departments

7.Replacing of the thumb impression automated bio matric system by the face recognition one to stop direct contact among the staff

8.Rapid Antigen Test is arranged from time to time for the employees

9. Employees Provident Fund as per PF rules

Keeping in view the future safety of employees, the institute contributes specific amount towards PF of an employee as per PF

rules.

10. Child-care leave for two years towomen employees.

11. Benefit of Faculty Development Programme for doing research and other related work.

12. Special leave for attending Seminars/ Workshops/ Short Term Courses/FDPs/ Refreshers/ Orientation Courses.

13. Special leave for attending conferences/meetings in some specific issues.

14. Duty leave for performimg some special duties enthrusted by the institution or theGovt.

15. Salary timely credited to bank account of employee.

In each month, the employee gets the salary on time through bank accounts only.

16. Provision for Medical leave and Earned leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In each Academic session IQAC collects individual and departmental profiles of the faculties to assess professional contribution to the academic. The teachers' academic engagement in FDP, short term courses, invigilation duties, contribution to college administration committees, engagement in Governing Body, NAAC, UBA, NIRF, NSS, NCC etc. are documented by IQAC. Academic performance is also assessed through the publication of research papers in scopus indexed journals as well as books. Regarding the appraisal of non-teaching staff, regular meetings are held to assess their attendance details. Feedback is provided through annual appraisal report. As the employees are given specific responsibilities, annual survey on each activity viz, admission, scholarship, registration of students etc are reviewed. The internal audit proves to be another method to assess the performance of the employees who handle the financial front of the college office.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college performs financial audits on a regular basis. Every financial year, a chartered accountant chosen by Tihu College

Governing Body conducts an internal audit, and the Office of the Accountant General, Government of Assam, conducts an external audit. In the presence of the principal and the office assistant, all original invoices, receipts, cash transaction vouchers, ledgers, and cash books are verified. The account office consolidates and keeps track of all the transactional information for the whole fiscal year. In the governing boy meetings, the internal audit is placed.The external audit, which is separate from the internal audit, is an independent verification of all financial transactions throughout the course of a financial year. The auditor examines head wise the fees collected from the students as well as the funds obtained from various government aid funds, scholarships, UGC grants, RUSA awards, and other grants from governmental and non-governmental organisations. The finance committee meets to discuss suggestions and objections in order to find an agreeable solution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.00 Lakhs

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Governing Body, the Purchase Committee, and the Finance Committee all play a key role in the effective and efficient mobilisation of funds. They continuously monitor and support the proper use of allotted funds according to need. The institutional

budget covers ongoing costs including salaries, power and internet fees, stationary & other maintenance costs, as well as upcoming departmental and college seminars and conferences. When the annual budget is being prepared, the funds are allotted to each department. The information is shared with the regulating body for approval. In case of salary fund, for the sanctioned posts, UGC scale of pay disbursed released by the Govt. of Assam. A negotiable salary is paid as per G.B. approval for non-sanctioned and part-time employees in both teaching and non-teaching. The institution also made a variety of suggestions for academic and infrastructure development to the UGC, RUSA, ICSSR, and other governmental and non-governmental organisations. Students' fees are used for a variety of student-related activities, such as organising annual college week and awarding financial aid to students who compete in intercollege contests.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Year 2020 is a remarkable year for all of us due to the Covid-19 pandemic. It has affected educational systems worldwide, leading to the total closures of universities and colleges and has given us a space to think, to find out ways and means to help our students living in the remote area of our locality, to enlighten them with new area of knowledge and to empower them to take new challenges in their lives. Taking into account on this moral responsibly of our institution, the IQAC of Tihu College since the beginning of the nation-wide lockdown, started various students' welfare programmes, like online essay competition, online creative writing competition, awareness programme on mental health and career counselling programme, gender sensitisation programme etc. and at the same time arranged different web-seminars on different relevant topics in this present scenario involving students, faculties and others from different parts of the country. Apart from that IQAC takes initiative to impliment online feedbacks from students, parents, teachers and alumni and analyzed them and steps taken accordingly. The IQAC also monitors the quality assurance processes of the college including the mentoring system. The coordinator of IQAC

prepares and the Anual Report of the Institution and AQAR and submits accordingly. The IQAC callsDPC for promosions of the faculties and varifies the API scores.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC leaves no stone unturned to improve and maintain the quality of the teaching-learning process of the college. The Principal, the chairman of IQAC regularly calls Academic meetings to review the syllabus and monitors the progress of the courses. At the beginning of every academic session notices are served for all the faculties to orient the newly admitted students regarding the internal assessments, experiential learning, importance of attendance as well as the functioning of the library both the central library and the departmental ones. The students are also intimated about the mentoring system, the remedial classes. The IQAC has taken initiatives to carry out online feedbacks from all the stakeholders, analyzed them and then action has been taken to improve the quality of teaching-learning process. The feedback system is very helpful for self-appraisal of the teachers. The IQAC also monitors the quality assurance processes of the college including the mentoring system which becomes very essential to nurture the mental health of the students in this complex modernworld.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives　　　　**A. All of the above**

**with other institution(s) Participation in NIRF
any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. One Week Online Gender Sensitisation Programme.

Date: From 3rd August to 8th August, 2020

Resource Persons:

1. Prof. Polly Vauquline, HoD, Department of Women's Studies, Gauhati University.
2. Dr. Aparajita Baruah, Faculty and Research Guide, Post Graduate Department of Law, Gauhati University.
3. Dr. Marami Das, Professor & Head, Department of Neurology, Gauhati Medical College.
4. Dr. Moushumi Kandali, Writer, Art Historian, Academic, Dept. of Cultural Studies, Tezpur Central University.
5. Dr. Nazrana Ahmed, Advocate, Dibrugarh
6. Indrani Baruah, IPS, Commandant 4th Assam Police Battalion.

The one week gender sensitization programme aimed at providing a critical approach to the social and cultural gender constructs that shapes the behavioural patterns towards men and women in society. The main objective was to raise awareness about gender equality concerns. In this week long programme we dealt with various gender

related issues, like Gender Concept: Issues and Challenges: Promoting Rights of Women-Global Trends and Influences; Women and Health; Women and Culture; Judicial redressal and awareness on the rights of women and Gender Sensitization and Sexual Harassment at Workplace: Policing and Law Enforcement etc.

2. One Week workshop on Self-defence for women was organized from 16-22 November, 2021.

3. Women's forum organizes differents talks on various women related issues to empower the girls students of the college and also the uneducated women of greater Tihu area, particularly the women of the adopted village.

These are some of the measures initiated by the Institution for promoting of gender equity during 2020-2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is located at a beautiful area,so it is crucial to

protect and improve the surrounding environment. Maintaining a clean and orderly environment on a college campus is challenging due to ongoing construction. The college management is making every effort to maintain the campus's greenery despite these huddles. Underground soakage pits have been developed to dispose of liquid waste from restrooms. Drains are located on both sides of the main road, the library block, and the administrative office. The college's garbage is collected and disposed in a location distant from students. The college contracts with JCB for a single day to dig a pit for the organic trash to be dumped in. The academic block and library block, all have bins on every floor. Bins are also kept in the lawns and alongside the walks in addition to these. The college administration telephones the local municipal committee to inform them about garbage piling. The aforementioned committee sends garbage collection vehicles to the campus to pick up waste. Since the college is a no-polythene zone, there is a minimum amount of non-biodegradable material on campus. Fresh food produced in hygienic conditions is offered by the college canteen, and the canteen's waste is collected in a separate pit. The college will organise an academic session to formulate a policy for ethical electronic waste disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and

B. Any 3 of the above

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution serves as a sort of second home for faculty and students from various regions of the state. The campus offers them complete linguistic, cultural, and regional inclusion. This is founded on respect for one another, strong connections, unambiguous communication, explicit expectations-setting, and critical self-reflection. The college also has spaces set aside for transgender people, students from progressive communities who are economically disadvantaged, and students who are physically challenged. In the choice of faculty members, there is also a reservation for those with physical disabilities. Many departments have toilets that are accessible to people with disabilities. For deserving candidates in this category, assistance during examination is also given in the form of scribes and/or extra time. Academic, extracurricular, and sociocultural events planned by the institution foster unity among its participants. The Departments' seminars and workshops promote sociability and provide ideal settings for meeting people from various cultures. In order to foster positive connections amongst people from various racial and cultural origins, festivals and commemoration days are observed with tremendous fervour and excitement. To welcome incoming students to campus, the Departments' students host Freshers Day. Every year, a farewell event is held to say goodbye to the graduating class of students. When this happens, the leaving students talk about their experiences with the teachers

and juniors. And this assures an intact bond for good.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Through a variety of curricular and extracurricular activities, the institution strives to develop its students and workers into better citizens of the country by making them aware of their constitutional commitments regarding values, rights, duties, and responsibilities. During national holidays, the college hoists the flag, and renowned people are invited to motivate the students and staff by discussing the traits of freedom warriors and emphasising the obligations of citizens. The college makes decisions based on its guiding principles. Everyone must abide by the conduct standards in the code of conduct that has been prepared for both students and staff. To build national ties and relationships, the institution promotes student involvement in national sports and competitions, NCC, and NSS. The college takes pride in electing effective leaders from its student body by holding an annual election for the Student Council. With the assistance of other student volunteers, the elected representatives assign the duties of planning college programmes after receiving leadership training. Employees swear allegiance to the country and take part in national holidays like Flag Day. The institution performs a variety of actions, such as launching awareness campaigns, planning orientation sessions, training sessions, seminars, and workshops to help future leaders understand how to uphold human values while fulfilling their constitutional commitments. Some of the subjects covered in elocution and debate exercises include ethical values, citizen rights, duties, and responsibilities. The students enthusiastically take part in a variety of events, including seminars, conferences, expert speeches poster making competitions and so on.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Tihu College has a strong tradition of celebrating the national and international commemorative days, events and festivals. The list of events is given below:

1. Celebration of 75th Independence Day on the college premises by hoisting the Tri-colour flag on 15th of August, 2020 maintaining social distancing due to Covid 19 pandemic.

2. Teachers' Day was celebrated on 5th September,2020 maintaining social distancing.

3. The 73rd NCC day was celebrated by Air / Army Wing NCC cadets and activities like Swacch Bharat Abhiyan, Tree Plantation and other cultural activities were organised on 28.11.2021.

4. 72nd Republic Day was celebrated on 26th January, 2021.

5. Saraswati Puja was celebrated in the college premises on 16.02.2021

6. Women's Day was observed International Women's Day was celebrated on 8th of March, 2021. On this occasion IQAC, Tihu College , Tihu in association with the Women's Forum, Tihu College felicitated three women of greater Tihu area, namely, Mrs. Pratibha Das, Mrs. Bhabani Talukdar and Mrs. Anima Devi for their contributions in three different fields.

7. World Environment Day Celebration at College Campus, June 5th 2021. 23 Cadets participated.

8. International Day of Yoga celebrated on June 21st 2021, An webinar on "Yoga and its Importanece"was organized by Dept. of Phylosophy on this occasion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](View%20File)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Star College

1. Introduction:

Towards fulfilling the college motto of "Marching ahead for excellence", Tihu college, Tihu applied for the Star College Scheme for strengthening of Life Sciences and Biotechnology Education and training undergraduate level under the Govt. of India, Ministry of Science & Technology, and got a sanction of Rs. 63.00 Lakhs (Rs.

Sixty three lakhs) for three years w.e.f 24/08/2020. The Star College scheme with Mr. Bipul Baruah, Associate Professor, Dept. of Zoology, as the coordinator, will ensure development of the creative abilities of the students of the concerned departments—Viz. Botany, Physics and Chemistry—with proper utilization of the scheme.

Best Practice 2: Installation of Solar Power Plates:

1. Introduction:

Tihu College, being scattered in three different campus at three different locations need a huge amount of energy to run the day to day functions. There are more than a thousand fans, electric lights, air conditioner and a number of machinery tools at the science departments, Computer Science and Food Processing. All these machinery tools need great deal of electricity power which was solely dependent of the govt. electricity service. But considering the frequent load shedding, the college compels to think of an alternative measure to cope up with the power shortage. Hence the idea of installing Solar plants have been taken up.

File Description	Documents
Best practices in the Institutional website	http://college.ac.in/upload/iqac_file/1663995160.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Apart from the academic pursuit, the College moves ahead with the objectives of the holistic development of the students in extra-curricular area. The College is imperative to nourish the budding talents to grow and flourish in extracurricular activities. The students showed their talents in every field viz sports, literary activities, debating and many others. Some of them have participated in National and State level competitions and won prizes. Besides all these, the College tries to imbibe the appropriate and desirable values to the students. The practice of such values is well

reflected in the student teacher relationship which comes out as one of the distinctiveness of the College. The age-old ethical concept of the Guru-Shishya and the cordial bond it compiles still continue to be a part and parcel of the code of conduct for the students of the College. The College leaves no stone unturned to produce 'a proper human being', incorporating the seeds of values such as truth, righteousness, cooperation and mutual understanding. Tihu College reiterates its vow to continue its journey of 'quest for excellent' in the days to come with full cooperation of the teachers, the students, the guardians, the alumni, all stakeholders and the society at large.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Tihu College is affiliated to Gauhati University and its curriculum is designed by the Gauhati University. To execute the curriculum, the college prepares an academic calendar. A comprehensive class routine is prepared on the basis of the Academic Calendar by a routine committee appointed by the principal at the beginning of the session and the same is published in the college website. The class routine reveals all aspects of curriculum, viz theory, practical and tutorial classes. Besides the regular class routine, all the departments are instructed to conduct remedial classes whenever required. The students have to attend classes regularly and the departments keep record of attendance of every student which is also monitored by the principal from time to time. Records of assignments, seminars, tutorials and remedial classes are also maintained by the concerned department. To assess the progress of the students the departments conduct class test, surprise test and unit test at a regular interval. Again, Departmental Committee meetings are convened by the Heads of Departments at regular intervals to review the status of courses completed and to plan for other academic activities like holding of student seminars, field works, allotment of assignments and projects, etc. In subjects where field works/ institutional visits are mandatory and part of the syllabus, the heads of departments allocate the field-in-charges to supervise the field works.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Tihu College is affiliated to Gauhati University and its overall academic calendar is designed by the Gauhati University. The college also prepares an academic calendar incorporating timeline

for admission, commencement of semester classes and holidays. Academic calendar was prepared by the prospectus committee of Tihu College before the commencement of academic session following the guidelines of affiliating university and UGC guidelines,. The Academic Calendar cum Prospectus is prepared to carry out all the activities of the college wherein the tentative schedule for the internal examination as well as the timetable for the group discussion and seminar are also included. The dates of submission of seminar, project papers, and assignments are fixed by the Head of the departments. The dates of Field reports and Group Discussion or related works are fixed by the head of the department with the consent of the authority. The Academic committee forms an Internal Examination board to conduct the Sessional/Internal Examinations. Internal Examination Board with the discussion of the Academic Committee prepares the road map for Continuous Internal Evaluation. To assess the progress of the students the departments also conduct class test, surprise test and unit test at a regular interval. The authority of the institution monitors the implementation and progress of all the activities according to the academic calendar. In this academic year the College had made several changes of academic schedule as per the instruction of Gauhati University due to pandemic.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://tihucollege.ac.in/upload/prospectus/Prospectus%202020-21_compressed.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

554

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Tihu College tries to integrate crosscutting issues like Professional Ethics, Gender,Human, Environment values and Sustainability into the curriculum. Teacher's Self Appraisal, Student Feedback on Teachers, Review of results are some of the strategies adopted by the institution to uphold the professional ethics.Facultymembers keeprecord of the classesand other activities. Parent-teachers meetings are held regularly. The teachers maintain close contact with the students through the departmental whatsapp group and keep keen observation onthe overall wellbeing of the students. Students are made aware ofvarious issues likegender, human values, enviromental issues by arranging awareness programme, departmental seminars, group discussion on such relevant topics. Theyare also impartedproject papers on various issues having societal importance. The institution undertakes various programmes to supplement the curriculum given by the affiliating University. The Women Forum of the college regularly conducted workshop or invited talks concentrating on gender related issues. IQAC, Tihu College organized a one week long Gender Sensitizations Programme, self-defence workshop to sensitize the gender related issues.Environmental field works, projects, Essay writing, drawing and speech competition are organized on different environmental issues as prescribes in curriculum in the UG level. The college undertook different environment-friendly activities such as installation of solar energy system, installation of LED lights and several environmental awareness programmes,plantation drive and cleanliness drive. The process of Green Audit is also initiated.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

96

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	B. Any 3 of the above

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

985

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

358

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

With a view to stimulating a learning environment, schematizing activities are regularly used at the college for both slow and advanced students. The key factors that both types of learners can benefit in their own right are teacher's feedback, mentoring sessions, and the Parents Teachers Meet. In order to foster competitiveness among advanced learners and to inspire the other students,the college has introduced someAwards for the bestgraduate and highest mark holders of some of thesubjects. Every year, the college's prospectus includes a list of the Awards, the majority of which are sponsored by the faculty of the college.As the students make up different acquisition levels, the college has made it a common practice to set up tutorial/remedial classes for slow learners. Teachers take special care of the students who secure poor marks in the internal examinationand arrange special mentoring sessions in addition to tutorial classes to pinpoint the slow learners. To develop comunication skill and confidence amoung the students, class seminars, different speech compititions are also arranged and students are encouraged to give presentation in topis of their own choice.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2091	**48**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

in the teaching learning process, a plethora of student centric activities are offered. First and foremostly, seminars, group discussion and paper presentation in class are organised on a regular basis to help all learners work in groups and present their perspectives and views verbally which develops their communication skill. The prospectus outlines the topics for the departmental seminars, group discussion and class paper presentation and in accordance, topics are distributed to write and discuss the papers. Apart from this, project works are also an integral part for some degree programs which help the learners develop their knowledge in order to utilise in innovative domains. Field visit is another significant activity for the students, where they participate in a process of learning during their field trip, and they are also required to write a report about it. Some departments do field visits to various colleges and significant historical sites for the betterment of a sound teaching learning outcomes. Furthermore,through peer learning and peer teaching projects, students are physically and psychologically engaged. Every department has its own departmental library.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

70% of the teachers of Tihu College are trained with application of ICT tools, specifically in the use of the internet in teaching-learning. During the countrywide lockdown period IQAC, Tihu College arranged different E-training programmes on E-teaching-learning. IQAC also organized various Webinars on different quality issues and trained the teachers to take online classes via Googe meet, Zoom, Webex etc.In order to continue teaching-

learning process in both online and offline modes, the post-Covid education situation requires the utilisation of ICT technologies that the teachers were already utilising. Still most of the teachers have practisedblended mode of teaching . Most of them are well versed in use of ICT enabled tools. There are 3 computer labs with a capacity of 40 PCs. Every departmenthas one PC for the departmental use. The students, with the help of the respective departmental teachers, canalso prepare their presentations. The students of the department of Geography use the technology of GPS and GIS for teaching remote sensing. Thedepartment of English occasionaly makes arrangements to show movies based on the some classic texts prescribed in the syllabus. Teachers takesmart classes whenever needed. Most of the teachers use internet sources to provide material for their classes. Fewprojectors are also there for the presentation of the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college's internal assessment and evaluation process is transparent and thorough in terms of frequency and variety. The internal assessment system is explained to the students well in advance to maintain transparency in internal assessment. Being an affiliated college, Tihu College has to follow the guidelines of the parent university in letter and spirit. The College conducts the internal examination twice a year for each semester in accordance with the college academic calendar. The Principal of the College forms an Internal Examination Board to conduct the internal examinations. The internal examination committee prepares the schedule for the invigilation duties of the faculty members which is also listed in the academic calendar. The list of invigilation duties is also shared in the teachers' official WhatsApp group. Only teachers are assigned to perform invigilation duties. Both the examination committees and the departments keep track of all other examination records. The students' performance is demonstrated on the notice board and communicated to them. Following their assessment, students who perform poorly receive individual mentoring.The College also incorporates class tests, surprise tests, home assignments, group discussion, class seminars which are conducted frequently by the departments as a part of continuous evaluation and overall development of the students. Remedial classes are also conducted whenever needed. Field trips are organized for the students and reports/ projects are submitted to the concerned department for evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Each academic session begins with the formation of a committee to oversee the internal examination and this is noted in the academic calendar. Re-sessional exams with fresh question papers are scheduled when students miss any exam for legitimate and verified reasons as stated in applications. The college offers all forms of support to students who want to apply for the rechecking of answer sheets for the external examination of Gauhati University. The Vice Principal and the Head of the Department for the respective subject implement and maintain the marking procedures in the university portal. Every department

maintains a systematic record of the internal evaluation mark in order to fairly resolve student complaints. During the Parent Teacher Meetings held each semester, parents have the chance to express their concerns regarding the evaluation of their wards' answer scripts. The students are shown the checked answer scripts. Their signature is taken at the back of the copies. Students can speak with the respective teacher immediately if they have any complaints on their part.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website contains the programme and course outcomes for every programme. Every academic session begins with an orientation event designed to familiarise students with the potential outcomes of the programmes and courses the college offers. The respective department always keeps hard copies of the curricula in hand. In their tutorial sessions, the students are informed of the course outcomes and programmes with reference to the PG classes. To help students grasp the minutes of POs and CoOs, field visits to discipline-specific locations are required for the majority of courses. In accordance with their respective course structures, the departments meet to plan the introduction classes for each course, student-related activities, and extension education. Peer teaching sessions are held in nearby schools to teach students how to apply their knowledge in real-world situations. Students are given information regarding the importance of taking such courses in their syllabi when it comes to communicative language courses. A list of alumni who are established for various positions across the country is also shared with the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programme and course outcomes are evaluated by the Institution. The teachers convey the same to the students. Information regarding alumni placement, progression for higher education or teacher education programmes are also given to the students to inspire them for their future endeavour. Every year IQAC, Tihu College in collaboration with CCG, Cell organizes Career Counselling programme to prepare the final year students for competitive examination. As a result a good number of students get jobs in different Govt. and private sectors. Some of them have qualified APSC examination and joined into different administrative jobs. The Principal often calls staff meetings to assess the results of each course after the final semester results and the necessary inputs and feedback from the faculty members are valued and effectively executed. The Governing body keeps keen eye on students' attainment of desired programme outcomes and regularly assesses the course outcomes so that the qualitative measures to improve the quality of teaching-learning process of the college can be taken. Apart from that every year, additional library books are purchased based on the requirements of the current courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

336

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://tihucollege.ac.in/upload/sss/SSS%20Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Tihu College has tried its best to create an eco-system for innovations and has initiatives for creation and transfer of knowledge. Students are inspires to do their own business/venture through various seminars and workshops. Eminent industrialists and budding entrepreneurs are often invited to motivate the young students. Some of the students from Food Processing department have started their own business and also inspire other students for Entrepreneurship.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

28

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Tihu College, since its inception, maintains its accountability to the folks and the society for whose upliftment its existence is meant. The college also shoulders its social responsibility of promoting education in peripheral spaces by adopting schools and generating awareness by addressing issues pertaining to gender and other societal concerns. Keeping in view of the social responsibility, the College is continuously engaging in various social activities for the benefit of the socio-economically disadvantaged rural people of the nearby villages. The commitment to the social and economic well-being of our neighbouring people is executed through the various awareness programmes organized periodically. The initiatives are carried out under the banner of different units of the College viz: IQAC, Extension Cell, NSS, Women's Forum and NCC of the College.Various extension and outreach activities undertaken are given as follows:

•Teachers regularly take tutorial classes in some nearby schools.

• Literacy drive is conducted by Women's Forum of the College.

• Awareness Programmeis organized on sanitation and health issues of the socio-economically disadvantaged rural women of neighbouring villages.

• Regular interactions are held with the leading personalities of the locality.

- Cleanliness drive by NSS volunteers time to time.

- Plantation drive by NCC volunteers on different occasions.

- Arranged Awareness Rally and Door to door Awareness Rally on Covid 19 by NSS volunteers during Lockdown period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution is well-equipped with adequate infrastructure and physical facilities for teaching- learning i.e classrooms, laboratories, computing equipment and other required facilities. The college tries its best to fulfill the growing demand of adequate availability of physical infrastructure to accommodate the increasing enrollment and introduction of Post Graduate courses in a number of departments viz., Education and History. The College has constructed a PG block by the college general fund. The Budget Committee plans ahead for all requirements regarding classrooms, laboratories, furniture and other equipments for the smooth running of the academic environment. The college is equipped with three computer laboratories ,28 nos of desktop computersWi-Fi facilitis. The department of Geography is provided with a GIS enabled computer laboratory. The college has 11 nos of well-equipped laboratories with 116 nos of modern equipments. The college has a resourceful central library. The library has 41167 text books and 37 journals, magazines and periodicals. Along with hard bound books, the library also offers digital facilities like open access to E books and E journals (both National International). The library has access to the NLIST which is available both for teachers and students.

Photostat facility is also provided in the library. Besides, every department also has a departmental library with a number of text books, reference books and journals. The College has 4 nos of ICT class rooms, 3 nos of computer lab, an E-resource journal hub and a digital conference hall. The infrastructure of the College is being expanded and a spacious Central Library is under construction.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has sufficient facilities for sports, games (both indoor and outdoor), and cultural events. The college holds its own tournament for its sporting events. The college also has cultural and athletic facilities. It places a high priority on the overalldevelopment of the students and routinely hosts a variety of sports, games, and cultural events on campus. There is a well equipped modern Gymnasium in the college. The Indoor Stadium of the college is equipped with one basket ball court and one badminton courts. To play Indoor games, there is one Table Tennis table and sufficient numbers of Carrom, cess and other equipment. For Outdoor games, football nets, footballs, volleyball nets, volleyballs and required gadgets for cricket are all available in both the Boys' Common Room and the Girls' Common Room. There is also a Yoga Centre in the college andYoga Committee looks after the centre. Many students participate in Youth festival, organised by parent Universityand win prizes. To support the cultural activities the college has an auditorium where most of smaller meetings and cultural events are held. For the larger annual events of the college viz., College Annual Week, Freshers' Social, the college erects a temporary pandal in the large space available in the college premises. National Independence Day and Republic Day are celebrated in the college by unfurling the national flag followed by a guard of honor of the Chief Guest by NCC students

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

51,66,000/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

At present the Central Library of the college has a collection of 41193 books, 37 journals, magazines and periodicals. The Library

also maintains Book Bank provision consisting of 4,500 essential books for financially disadvantaged students. With the help of active Wi-fi facilities, the readers are being provided with e-resources in the Central Library. It has well-furnished separate reading rooms for teachers (with 10 sitting capacity) and students with the sitting capacity of 36 for Girls and 27 for Boys separately.

The process of digitization of the Library is going on. The library is enriched with the following special items-

1. Complete series of Encyclopaedia Britannica
2. Complete series of Encyclopaedia Americana
3. The Environment Encyclopaedia
4. Encyclopaedia of Social Sciences.
5. Science and Technology Encyclopaedia
6. The New Book of Popular Science
7. The Britannica Great Books
8. Shakespeare series
9. The Complete Works of Laksminath Bezbaruah
10. The Complete Works of Rabindra Nath Tagore
11. The Complete Works of Mahatma Gandhi
12. The Complete Works of Bhupen Hazarika
13. The Complete Works of Jyoti Prasad Agarwala
14. Asomiya Biswakosh
15. Updated and important Oxford Dictionaries
16. Old Sanchipat Manuscripts (39 Nos.)
17. Reference books, Magazines, Newspapers and Journals
18. Well- organised Catalogue System
19. A spacious reading room (separately for Boys and Girls) with Xerox facilities. Free Internet access to students.
20. Teacher Reading Room.
21. E-Resources available through Wi-fi.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | B. Any 3 of the above |

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

889451.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient IT resources to improve teaching and learning. As a result, thecampus has been renovated with all of the required IT infrastructure. 54 computers with the necessary software and antivirus are included in the computer lab's setup. To ensure that computers can be used continuously, the computer

lab is powered by an online UPS. In order to improve learning, teachers use power point presentations, films, etc. in the classroom. The college has 12 nos of ICT enabled smart classes. Faculty members can use this facility for official purposeand for student needs. It has scanners, printers, and a Xerox facility.The whole campus is under CCTV survillence. The college campus has Wi-Fi access. Anywhere in campus, faculty members can use Wi-Fi to acquire extra information, conduct research, download curriculum-related materials, and generally improve their subject-matter expertise. In library wifi connection is also available for students and students are always encouraged to use IT infrastructure in the best possible way to their learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

67,16,000.00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has constituted a Maintenance Committee for maintaining and utilizing physical, academic and support facilities. The concerned committee looks into the all issues pertaining to the usage and maintenance of laboratory apparatus, computers, printers, Xerox machines and the classrooms for maintaining a productive learning facility in the college. The College has multiple laboratories which cater to the academic needs of the students. The department/cell functions under the supervision of the HoD or the Maintenance Committee. The departments are allotted bearers for maintenance. Laboratory apparatus, computers, printers, Xerox machines and other equipment are regularly repaired by technical experts. The College has a resourceful library which functions under the collective effort and scrutiny of the library committee, the college librarian and the support staff. The College has a separate playground located outside the academic campus and other sports facility including the gymnasium hall which are supervised by the teacher-in charge and the TCSU sports secretary. All repair works and purchases of classroom utilities are performed in consultation with the committee. The college campus is whitewashed every year during summer vacation. Time to time furniture such as desks, benches, tables, chairs, almirah etc. are also repaired and replaced.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

151

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a students' union body namely , Tihu College Students' Union whichfunctions as per the constitution of the TCSU. The College holds general election to form the Students'

Union every year in the month of October. The Union is elected by the bonafide students of the college for one academic year. Each and every regular student is entitled to exercise his/her vote in theelection.The contesting student must be a regular student and must have 75 attendance in the class register. The Union has twelve office bearers to look after different aspects concerning students. The students' union plays a leading role in bringing forth the extracurricular activities of the students. The activities carried out by the Union in an academic session are as follows: • Farewell • Freshman Social • College Magazine • Debate Competition • Different Social Activities • Represents the College in various university/state/national level events like the youth festival and other competitions. The students have been given due representation in various academic and administrative bodies of the College i.e• IQAC. • Editorial Board of College Magazine • Hostel Committee • Anti Ragging Committee • Construction Committee • Grievance Redressal Committee • Election Committee • Admission Committee • Eco Club etc.TCSU also takes part in other academic and co-curricular activitieslike seminars and workshops,celebration of different International/ National Days, college admission, cleanliness drive, plantation drive etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Tihu College Alumni Association (TCAA), a registered Alumni Associationwas formed in the year 2003. The office of the TCAA is located in the campus of the college. The aim and objectives of the association are: 1. To help the college through financial and non-financial means. 2. To take a deceive role in overall development of the college. 3. To contribute in cash or kind towards the development of the college. The Association keeps close contact with College authority and arraged meetings and coperates the College in every possible way. Some of the qualified alumni of different departments haveeven come forward to help their departments as guest faculties. Apart from that Ex-students of the college occasionally arrange get-together and visit the institution.They also participate in various occasions viz: annual college week festival, foundation day teachers' day etc. It is noteworthy that TCAA bears the cost of boundary wall constructed around the old campus of Tihu College. In this acedemic year TCAA organized a plantation drive with the college campus on 02-10-2020 on the occasion of Gandhi Jayanti.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Tihu College, though primarily located in an urban atmosphere though, it has been attracting majority of the students from the outlying rural area ensuring them the best of assistance and guidance and thereby helping them to familiarize themselves with the moral and civic responsibilities besides the standardized academic curriculum. Committed as it is to the society, the college has played a pivotal role in bringing about positive changes in the society at large.At present, the College has successfully implemented the CBCS system in UG level under Gauhati University. In view of the current demand and changing scenario, the College has introduced three-year BCA and one-year PGDCA courses. PG courses in History and Education have been introduced in 2018. No one can deny the fact that in the academic level, the College has more or less achieved its desired goal. Every year students of various departments get their names enlisted in rank list of BA/BSc final examination under GU. Apart from the academic pursuit, the College moves ahead with the objectives of the holistic development of the students in extra-curricular area. Some of them have participated in National and State level competitions and have brought laurel to the college. Besides, the college insists on imbibing seeds of true human values such as truth, righteousness, cooperation and mutual understanding. Tihu College reiterates its vow to continue its journey of 'quest for excellence' and its governance is reflective of and in tune with the vision and mission of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

The college functions under the supervision of the Governing Body. To promote decentralization and participative management the College authority takes up various measures. The two practices of decentralization and participative managementare as follows: 1. A good number of committees such as Construction Committee, Admission Committee, Maintenance Committee, Purchase Committee, Library Committee, Hostel Committee, Grievance Redressal Cell, Committee for the Elimination of Sexual Harassment etc. have been formed to discuss various issues and activities of the College. The Principal convenes regular meetings with the HoDs, staff and the students' union to take important decisions related to academic and other college related matters. Representation of the students', alumni, parents and other stakeholders is ensured in various important committees like IQAC, RUSA and Governing Body 2. Each department has been given free hand to select journals and reference books to be purchased for the Central Library and to buy laboratory equipments accoring to their demands. The academic side of the college is seen by the Principal and the Academic Committee which is constituted by Head of the Departments (HODs). Academic meeting are held regularly to review the academics of the college.Librarian , the Teaching, Non-Teaching, students and other stakeholdersalso have their participation in the smooth conduct of various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a formal, well-written quality policy. Through IQAC, the institution creates a very detailed plan. The academic year's schedule is predetermined. The management assigns the task to the departments run by HODs in order to assure its implementation. The committees, through which the principal also works, are given the action plan with a focus on student development. To ensure progress and innovation, the institution maintains communication with other institutions. At the principal-led sessions, numerous decisions and issues are periodically

reviewed.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of the Governing Body. But, a good number of committees such as Construction Committee, Admission Committee, Maintenance Committee, Purchase Committee, Library Committee, Hostel Committee, Grievance Redressal Cell, Committee for the Elimination of Sexual Harassment etc. have also been formed to discuss various important issues and activities of the College. The Principal convenes regular meetings with the HoDs, staff and the students' union to take important decisions related to academic and other college related matters. Representation of the students', alumni, parents and other stakeholders is ensured in various important committees like IQAC, RUSA and Governing BodyThe decision-making procedures are made at appropriate levels in the organizational hierarchy. The institution strictly follows the service rules according to the University and Government norms. Recruitment process is carried out according to the norms of the University, a body comprising of university representative, management representative, Principal, external subject experts decide the worthiness of the candidates. The teaching and non-teaching staff have the benefits of PF, other benefits as applicable. The institution follows transparent promotional policies previously through Appraisal forms and through Academic Performance Indicators (API) henceforth.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures taken for teaching and non-teaching by the institution are as follows: ·

1. Skill enhancement training programme for both teaching and non-teaching staff

2·Internet and wi-fi facility is made available for the staff in each floor of the Academic building

3. Non-touchable sanitizer dispenser is installed in the entrance

4. ·Sanctioning of medical leave for covid affected staff

5.Accessibility to the benefits of maternity leave

6·Adequate provision for taking online classes from the

individual departments

7.Replacing of the thumb impression automated bio matric system by the face recognition one to stop direct contact among the staff

8.Rapid Antigen Test is arranged from time to time for the employees

9. Employees Provident Fund as per PF rules

Keeping in view the future safety of employees, the institute contributes specific amount towards PF of an employee as per PF rules.

10. Child-care leave for two years towomen employees.

11. Benefit of Faculty Development Programme for doing research and other related work.

12. Special leave for attending Seminars/ Workshops/ Short Term Courses/FDPs/ Refreshers/ Orientation Courses.

13. Special leave for attending conferences/meetings in some specific issues.

14. Duty leave for performimg some special duties enthrusted by the institution or theGovt.

15. Salary timely credited to bank account of employee.

In each month, the employee gets the salary on time through bank accounts only.

16. Provision for Medical leave and Earned leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In each Academic session IQAC collects individual and departmental profiles of the faculties to assess professional contribution to the academic. The teachers' academic engagement in FDP, short term courses, invigilation duties, contribution to college administration committees, engagement in Governing Body, NAAC, UBA, NIRF, NSS, NCC etc. are documented by IQAC. Academic performance is also assessed through the publication of research papers in scopus indexed journals as well as books. Regarding the appraisal of non-teaching staff, regular meetings are held to assess their attendance details. Feedback is provided through annual appraisal report. As the employees are given specific responsibilities, annual survey on each activity viz, admission, scholarship, registration of students etc are reviewed. The internal audit proves to be another method to assess the performance of the employees who handle the financial front of the college office.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The college performs financial audits on a regular basis. Every financial year, a chartered accountant chosen by Tihu College Governing Body conducts an internal audit, and the Office of the Accountant General, Government of Assam, conducts an external audit. In the presence of the principal and the office assistant, all original invoices, receipts, cash transaction vouchers, ledgers, and cash books are verified. The account office consolidates and keeps track of all the transactional information for the whole fiscal year. In the governing boy meetings, the internal audit is placed.The external audit, which is separate from the internal audit, is an independent verification of all financial transactions throughout the course of a financial year. The auditor examines head wise the fees collected from the students as well as the funds obtained from various government aid funds, scholarships, UGC grants, RUSA awards, and other grants from governmental and non-governmental organisations. The finance committee meets to discuss suggestions and objections in order to find an agreeable solution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.00 Lakhs

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Governing Body, the Purchase Committee, and the Finance Committee all play a key role in the effective and efficient mobilisation of funds. They continuously monitor and support the proper use of allotted funds according to need. The institutional budget covers ongoing costs including salaries, power and internet fees, stationary & other maintenance costs, as well as upcoming departmental and college seminars and conferences. When the annual budget is being prepared, the funds are allotted to each department. The information is shared with the regulating body for approval. In case of salary fund, for the sanctioned posts, UGC scale of pay disbursed released by the Govt. of Assam. A negotiable salary is paid as per G.B. approval for non-sanctioned and part-time employees in both teaching and non-teaching. The institution also made a variety of suggestions for academic and infrastructure development to the UGC, RUSA, ICSSR, and other governmental and non-governmental organisations. Students' fees are used for a variety of student-related activities, such as organising annual college week and awarding financial aid to students who compete in intercollege contests.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Year 2020 is a remarkable year for all of us due to the Covid-19 pandemic. It has affected educational systems worldwide, leading to the total closures of universities and colleges and has given us a space to think, to find out ways and means to help our students living in the remote area of our locality, to enlighten them with new area of knowledge and to empower them to take new challenges in their lives. Taking into account on this moral responsibly of our institution, the IQAC of Tihu College since the beginning of the nation-wide lockdown, started various students' welfare programmes, like online essay competition, online creative writing competition, awareness programme on mental health and career counselling programme, gender sensitisation programme etc. and at the same time arranged different web-seminars on different relevant topics in this

present scenario involving students, faculties and others from different parts of the country. Apart from that IQAC takes initiative to impliment online feedbacks from students, parents, teachers and alumni and analyzed them and steps taken accordingly. The IQAC also monitors the quality assurance processes of the college including the mentoring system. The coordinator of IQAC prepares and the Anual Report of the Institution and AQAR and submits accordingly. The IQAC callsDPC for promosions of the faculties and varifies the API scores.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC leaves no stone unturned to improve and maintain the quality of the teaching-learning process of the college. The Principal, the chairman of IQAC regularly calls Academic meetings to review the syllabus and monitors the progress of the courses. At the beginning of every academic session notices are served for all the faculties to orient the newly admitted students regarding the internal assessments, experiential learning, importance of attendance as well as the functioning of the library both the central library and the departmental ones. The students are also intimated about the mentoring system, the remedial classes. The IQAC has taken initiatives to carry out online feedbacks from all the stakeholders, analyzed them and then action has been taken to improve the quality of teaching-learning process. The feedback system is very helpful for self-appraisal of the teachers. The IQAC also monitors the quality assurance processes of the college including the mentoring system which becomes very essential to nurture the mental health of the students in this complex modernworld.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. One Week Online Gender Sensitisation Programme.

Date: From 3rd August to 8th August, 2020

Resource Persons:

1. Prof. Polly Vauquline, HoD, Department of Women's Studies, Gauhati University.
2. Dr. Aparajita Baruah, Faculty and Research Guide, Post Graduate Department of Law, Gauhati University.
3. Dr. Marami Das, Professor & Head, Department of Neurology, Gauhati Medical College.
4. Dr. Moushumi Kandali, Writer, Art Historian, Academic, Dept. of Cultural Studies, Tezpur Central University.
5. Dr. Nazrana Ahmed, Advocate, Dibrugarh
6. Indrani Baruah, IPS, Commandant 4th Assam Police Battalion.

The one week gender sensitization programme aimed at providing a critical approach to the social and cultural gender constructs that shapes the behavioural patterns towards men and women in society. The main objective was to raise awareness about gender equality concerns. In this week long programme we dealt with various gender related issues, like Gender Concept: Issues and Challenges: Promoting Rights of Women-Global Trends and Influences; Women and Health; Women and Culture; Judicial redressal and awareness on the rights of women and Gender Sensitization and Sexual Harassment at Workplace: Policing and Law Enforcement etc.

2. One Week workshop on Self-defence for women was organized from 16-22 November, 2021.

3. Women's forum organizes differents talks on various women related issues to empower the girls students of the college and also the uneducated women of greater Tihu area, particularly the women of the adopted village.

These are some of the measures initiated by the Institution for promoting of gender equity during 2020-2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is located at a beautiful area,so it is crucial to protect and improve the surrounding environment. Maintaining a clean and orderly environment on a college campus is challenging due to ongoing construction. The college management is making every effort to maintain the campus's greenery despite these huddles. Underground soakage pits have been developed to dispose of liquid waste from restrooms. Drains are located on both sides of the main road, the library block, and the administrative office. The college's garbage is collected and disposed in a location distant from students. The college contracts with JCB for a single day to dig a pit for the organic trash to be dumped in. The academic block and library block, all have bins on every floor. Bins are also kept in the lawns and alongside the walks in addition to these. The college administration telephones the local municipal committee to inform them about garbage piling. The aforementioned committee sends garbage collection vehicles to the campus to pick up waste. Since the college is a no-polythene zone, there is a minimum amount of non-biodegradable material on campus. Fresh food produced in hygienic conditions is offered by the college canteen, and the canteen's waste is collected in a separate pit. The college will organise an academic session to formulate a policy for ethical electronic waste disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution serves as a sort of second home for faculty and students from various regions of the state. The campus offers them complete linguistic, cultural, and regional inclusion. This is founded on respect for one another, strong connections, unambiguous communication, explicit expectations-setting, and

critical self-reflection. The college also has spaces set aside for transgender people, students from progressive communities who are economically disadvantaged, and students who are physically challenged. In the choice of faculty members, there is also a reservation for those with physical disabilities. Many departments have toilets that are accessible to people with disabilities. For deserving candidates in this category, assistance during examination is also given in the form of scribes and/or extra time. Academic, extracurricular, and sociocultural events planned by the institution foster unity among its participants. The Departments' seminars and workshops promote sociability and provide ideal settings for meeting people from various cultures. In order to foster positive connections amongst people from various racial and cultural origins, festivals and commemoration days are observed with tremendous fervour and excitement. To welcome incoming students to campus, the Departments' students host Freshers Day. Every year, a farewell event is held to say goodbye to the graduating class of students. When this happens, the leaving students talk about their experiences with the teachers and juniors. And this assures an intact bond for good.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Through a variety of curricular and extracurricular activities, the institution strives to develop its students and workers into better citizens of the country by making them aware of their constitutional commitments regarding values, rights, duties, and responsibilities. During national holidays, the college hoists the flag, and renowned people are invited to motivate the students and staff by discussing the traits of freedom warriors and emphasising the obligations of citizens. The college makes decisions based on its guiding principles. Everyone must abide by the conduct standards in the code of conduct that has been prepared for both students and staff. To build national ties and relationships, the institution promotes student involvement in national sports and competitions, NCC, and NSS. The college takes

pride in electing effective leaders from its student body by holding an annual election for the Student Council. With the assistance of other student volunteers, the elected representatives assign the duties of planning college programmes after receiving leadership training. Employees swear allegiance to the country and take part in national holidays like Flag Day. The institution performs a variety of actions, such as launching awareness campaigns, planning orientation sessions, training sessions, seminars, and workshops to help future leaders understand how to uphold human values while fulfilling their constitutional commitments. Some of the subjects covered in elocution and debate exercises include ethical values, citizen rights, duties, and responsibilities. The students enthusiastically take part in a variety of events, including seminars, conferences, expert speeches poster making competitions and so on.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Tihu College has a strong tradition of celebrating the national and international commemorative days, events and festivals. The list of events is given below:

1. Celebration of 75th Independence Day on the college premises by hoisting the Tri-colour flag on 15th of August, 2020 maintaining social distancing due to Covid 19 pandemic.

2. Teachers' Day was celebrated on 5th September,2020 maintaining social distancing.

3. The 73rd NCC day was celebrated by Air / Army Wing NCC cadets and activities like Swacch Bharat Abhiyan, Tree Plantation and other cultural activities were organised on 28.11.2021.

4. 72nd Republic Day was celebrated on 26th January, 2021.

5. Saraswati Puja was celebrated in the college premises on 16.02.2021

6. Women's Day was observed International Women's Day was celebrated on 8th of March, 2021. On this occasion IQAC, Tihu College , Tihu in association with the Women's Forum, Tihu College felicitated three women of greater Tihu area, namely, Mrs. Pratibha Das, Mrs. Bhabani Talukdar and Mrs. Anima Devi for their contributions in three different fields.

7. World Environment Day Celebration at College Campus, June 5th 2021. 23 Cadets participated.

8. International Day of Yoga celebrated on June 21st 2021, An

webinar on "Yoga and its Importanece"was organized by Dept. of Phylosophy on this occasion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Star College

1. Introduction:

Towards fulfilling the college motto of "Marching ahead for excellence", Tihu college, Tihu applied for the Star College Scheme for strengthening of Life Sciences and Biotechnology Education and training undergraduate level under the Govt. of India, Ministry of Science & Technology, and got a sanction of Rs. 63.00 Lakhs (Rs. Sixty three lakhs) for three years w.e.f 24/08/2020. The Star College scheme with Mr. Bipul Baruah, Associate Professor, Dept. of Zoology, as the coordinator, will ensure development of the creative abilities of the students of the concerned departments—Viz. Botany, Physics and Chemistry—with proper utilization of the scheme.

Best Practice 2: Installation of Solar Power Plates:

1. Introduction:

Tihu College, being scattered in three different campus at three different locations need a huge amount of energy to run the day to day functions. There are more than a thousand fans, electric lights, air conditioner and a number of machinery tools at the science departments, Computer Science and Food Processing. All these machinery tools need great deal of electricity power which was solely dependent of the govt. electricity service. But considering the frequent load shedding, the college compels to

think of an alternative measure to cope up with the power shortage. Hence the idea of installing Solar plants have been taken up.

File Description	Documents
Best practices in the Institutional website	http://college.ac.in/upload/iqac_file/1663995160.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Apart from the academic pursuit, the College moves ahead with the objectives of the holistic development of the students in extra-curricular area. The College is imperative to nourish the budding talents to grow and flourish in extracurricular activities. The students showed their talents in every field viz sports, literary activities, debating and many others. Some of them have participated in National and State level competitions and won prizes. Besides all these, the College tries to imbibe the appropriate and desirable values to the students. The practice of such values is well reflected in the student teacher relationship which comes out as one of the distinctiveness of the College. The age-old ethical concept of the Guru-Shishya and the cordial bond it compiles still continue to be a part and parcel of the code of conduct for the students of the College. The College leaves no stone unturned to produce 'a proper human being', incorporating the seeds of values such as truth, righteousness, cooperation and mutual understanding. Tihu College reiterates its vow to continue its journey of 'quest for excellent' in the days to come with full cooperation of the teachers, the students, the guardians, the alumni, all stakeholders and the society at large.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future Plans of Action for the Next Academic year (2021-2022) are as follows:

• To complete the Third Cycle of the NAAC Assessment and Accreditation process during the academic year. • To start more Value-added courses imparting transferable and life skills in the forthcoming years • To encourage the faculty for receiving more awards, recognition, fellowships at State, National, International level from Government, recognized bodies. • To encourage the faculties to publish more research papers and to undertake research projects. • To conduct Workshops/Seminars on Intellectual Property Rights (IPR). • To enhance Collaborative activities for research, faculty exchange, student exchange. • To make its best efforts to have MoUs with institutions of national, international importance, other universities, industries, corporate houses. • To encourage the faculty to design econtent developed .• To create a Research Development cell. • To install sufficient solar panels in the Institution. • To conduct Academic and Administrative Audit (AAA), Green Audit and Gender Audit regularly. • To conduct Faculty Development Programmes (FDP) for faculties and Skill Training Programmes for students • To continue Career Counseling programme for students. • Class room facilities to be improvised with ICT facilities • To complete the construction of the Central College Library.• To continue extension education programme through peer teaching in the feeder schools. • To take more green campus initiatives in the coming years. •To initiate institutional preparedness for NEP, 2020.